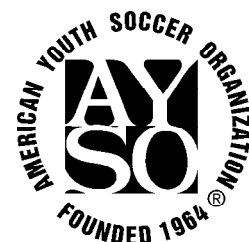




AYSO Region 820
Team Manager
Handbook
2010 / 2011





AYSO Region 820
P.O. Box 179
Sun City, CA 92586
(951) 679-2491
www.ayso820.org



Welcome to AYSO Team Management!

We, as a board, appreciate that you are taking time from your busy schedules to manage a team. This job is perhaps the most important position on the team, but it has traditionally been misunderstood. The manager keeps the entire team organized, including its coaches, referees, volunteers, players, and parents, and makes sure things get done. We want the coaches to be able to focus on coaching and the players to focus on playing. This, however, does not mean that the Team Manager takes on all the work!

The main purpose of this position is to manage the team. There are between 9 to 22 players on each team. This gives you plenty of people to which you can delegate some of the responsibilities. Remember: there are enough duties for every parent to do something. Since the entire organization is run by volunteers, everyone needs to help!

This year our region has almost 1000 players on 100 teams, which makes for a very busy season. We, as a board, ask that every team do their part by volunteering as scheduled. The last thing we want is for a team manager to perform all the duties for the entire team. Please make every parent aware of the need to work as a team and fulfill all volunteer assignments.

Again, thank you all very much!
Menifee AYSO Region 820 Board

AYSO GENERAL INFORMATION

AYSO is an all volunteer organization.

There are many jobs that have to be done before, during, and after the games. They ensure that your child will have a fun and exciting experience in a safe environment. This is why you, the volunteer, play such an important role in your child's experience during the soccer season.

Participation in Regional and Area playoffs is a privilege! Only those teams that have met their mandatory volunteer requirements for the regular season and regional playoffs will be allowed to participate. For more complete information, please refer to the Mandatory Volunteer Requirements.

Coach's Duty - To provide a fun, exciting, and instructive experience for your child.


Team Manager's Duty - To manage the team via its volunteers.

Parents' Duty - To assist in fulfilling the team's volunteer duties and requirements, and to be supportive of all players, parents, coaches, referees, and the regional board.

REMINDER

ALL VOLUNTEERS MUST COMPLETE A VOLUNTEER APPLICATION AND TURN IT IN TO THE CHILD AND VOLUNTEER PROTECTION ADVOCATE (CVPA). THIS INCLUDES ALL COACHES, ASSISTANT COACHES, TEAM MANAGERS, REFEREES, YOUTH REFEREES, AND ANYONE THAT WILL BE WORKING WITH THE CHILDREN. A NEW APPLICATION MUST BE FILLED OUT EACH YEAR.

LOG ONTO www.eayso.org AND REGISTER. COMPLETE THE VOLUNTEER APPLICATION ONLINE THEN PRINT TWO COPIES, SIGN BOTH, AND TURN THEM IN TO THE CVPA. THEY MUST BE SUBMITTED IN PERSON, AS YOUR VALID ID MUST BE CHECKED AGAINST THE FORM TO ENSURE ACCURACY.

 ALL VOLUNTEERS MUST ALSO HAVE TAKEN THE AYSO SAFE HAVEN COURSE FOR THE PROTECTION OF OUR VOLUNTEERS AND OUR CHILDREN. ONCE THIS COURSE IS TAKEN, IT DOES NOT NEED TO BE REPEATED. SAFE HAVEN TRAINING CAN BE TAKEN ONLINE AT www.soccer.org. PRINT OUT YOUR CERTIFICATE OF COMPLETION AND TURN IT IN TO THE CVPA.

Regional Board Members
Section 1 / Area R / Region 820

Regional Commissioner	Joseph Silva
Assistant Commissioner	
Secretary	
Registrar	Debbie Vincent
Treasurer	Tina McGuire
Purchaser	Meegan Carreno
Coach Administrator	
Referee Administrator	Curtis Egan
Director of Competitive Play	
Safety Director	Michelle Coder
Child & Volunteer Protection Advocate	Elizabeth Egan
Team Manager Coordinator	
Hotline Coordinator	Debbie Salgado
Website Manager	Ric Dreese

Parent Packets

Here is a list of items (pages) within this packet that you need to copy (or print from the region website) for each set of parents. It is important to give this information to everyone so they understand the AYSO philosophy and the guidelines of Region 820.

1. What Your Child Needs (1 page)
2. Team Responsibilities (2 pages)
3. Picture Day Information (1 page)
4. AYSO Parent & Spectator's Code (1 page)
5. Team Sponsor (2 pages)
6. Regional Sponsor (3 pages)
7. Team Roster (1 page)
8. Volunteer Sheet (1 page)

WHAT YOUR CHILD NEEDS

Every player must wear shin guards at every game and every practice. If they come without them, they will be unable to participate for their own safety.

An age appropriate soccer ball for practices:

Division	Size Ball
U14 to U19	5
U10 to U12	4
U06 to U08	3

We recommend that players do not bring their ball on game days. They won't need them, and they tend to get left at the fields.

Always bring a water bottle or sports drink for every practice and all games. It is very hot and they need to keep from becoming dehydrated. A cool rag to put on their necks on very hot game days is also advisable.

Please have girls' hair tied back out of their faces for practices and games. NO METAL clips or jewelry of any kind can be worn by players during practices or games.

For everyone's safety, please remind all parents to wait on ear piercing until the season has concluded. All earrings must be removed prior to practices and games or the child may not be permitted to participate.

NO gum or candy during practices or games.

PICTURE DAY

We are finalizing the date with the vendor. We will update you with the date/time in your region mailbox and via email.

Teams will be required to provide one volunteer for one hour; please refer to your picture day assignment sheet. Duties will involve crowd control, escorting teams, helping with setup and teardown, etc. Please do not bring young children with you; we need you to concentrate on your assigned duties, which can get quite hectic.

On picture day please inform your team to meet 15 minutes early in the lunch area. The coach or manager will need to check in at the photo desk once everyone is present. Please have your team ready (Uniforms tucked in, hair combed, etc.). Every player needs to have an order form filled out and with them (even if they are not ordering additional photos).

After your photos have been taken, you will be escorted outside to the back of the gym, where parents can pick up their children. No parents or siblings will be allowed inside the gym during the photo shoot, as there is a very limited amount of space, and it causes distractions to the photographers and the players.

As part of your registration fees, we provide a standard photo package to every registered player which contains:

- 1 - 5" x 7" Team Photo
- 2 - 3 ½" x 5" Individual Photos
- 4 - Wallet Size Individual Photos
- 1 - 3" Photo Button
- 1 - Memory Mate Frame

Every team will also receive three additional 5" x 7" Team Photos for your Coach, Assistant Coach, and Team Manager. You will also be given one Sponsor Plaque for each fully paid sponsor and one Coach Plaque. Additional items can be purchased through the photo company.

AYSO PARENT & SPECTATOR'S CODE

Parental evaluation carries a great deal of weight with young children and adolescents. The attitudes shown by parents toward their child, the opposing team, the officials, and the coach influence the child's values and behavior. Criticism, as well as disrespect for officials and opponents by over-anxious or over-protective parents bent on immediate success rather than the long range benefits, undermines the purpose of the sport and brings into the game stresses beyond those of competition. When young players cannot effectively cope with such stress, it contributes to behavior not in keeping with the spirit of the game.

Children have more need for praise than criticism. Make athletic participation for your child and others a *positive* experience. Attempt to relieve the pressure of competition - not increase it. A child is readily affected by outside influences.

Be kind to the coaches and referees. They are volunteers, giving of their personal time to provide a recreational activity for your child, and are providing a valuable community service - often without any reward other than personal satisfaction.

The opponents are necessary friends. Without them, your child could not participate. Applaud good plays by your team and by members of the opposing team.

Between the exuberance of the winners and the disappointment of the losers, we find a person called the referee. Every referee follows the same creed: to watch every move of every player, and to call the game to the best of their ability. Do not openly question the referee's judgment, and never their honesty! The referee is a symbol of fair play, integrity, and sportsmanship. Accept the results of each game. Encourage your child to be gracious in victory, and turn defeat into victory by working towards improvement.

We ask that every parent relay this code of conduct to your family members and friends that come to watch the games. Thank you in advance for your support in making this event a positive experience for all.

TEAM RESPONSIBILITIES

The first responsibility has been met by you being here! Having an organized and informed Team Manager is one of the most important responsibilities for each team. This person will help ensure that your team will have a successful season.

The second is to have the Coach, Assistant Coach, and a minimum of 3 parents or volunteers attend and complete a Referee Clinic. This will ensure that your team has plenty of referees available, and more parents on the team will know the rules of the game.

Be sure to complete and turn in your Team Manager and Referee information sheets

Referees

A *qualified* 3 person referee team must be available to referee every game; 4 would be ideal, excluding the coach and assistant coach.

The **Home Team** will provide a center referee for each game; at minimum, the Center referee must be certified at the Regional level. The **Visiting team** will provide the Assistant Referees (Sidelines) for each game.

A lack of referees will only affect your game, which will end on time, so the next game can start on time. Please work with the opposing team to make sure the game can be played. This is a great time for beginners to gain experience as Assistant Referees.

Field Painting - Volunteers are needed to help line the fields and set up trash cans from 3:30pm to about 5:30pm at Menifee Valley Middle School and Bell Mountain Middle School. Please refer to the schedule below according to division. **All volunteers must LEGIBLY sign the volunteer sign-in sheet in order to receive credit. Print your name and team number.**

Menifee Valley Middle School

08/20/10 – Week 1	U6G SEND TWO VOLUNTEERS FROM EACH TEAM
08/27/10 – Week 2	U6B SEND TWO VOLUNTEERS FROM EACH TEAM
09/3/10 – Week 3	ALL TEAMS SEND ONE VOLUNTEER FROM EACH TEAM
09/10/10 – Week 4	U8G SEND TWO VOLUNTEERS FROM EACH TEAM
09/17/10 – Week 5	U8B SEND TWO VOLUNTEERS FROM EACH TEAM
09/24/10 – Week 6	U10G SEND TWO VOLUNTEERS FROM EACH TEAM
10/01/10 – Week 7	U10B SEND TWO VOLUNTEERS FROM EACH TEAM
10/08/10 – Week 8	U12G SEND TWO VOLUNTEERS FROM EACH TEAM
10/15/10 – Week 9	U12B SEND TWO VOLUNTEERS FROM EACH TEAM
10/22/10 - Week 10	U6G SEND TWO VOLUNTEERS FROM EACH TEAM
10/29/10- Week 11	U6B SEND ONE VOLUNTEERS FROM EACH TEAM

11/5/10 – U08 Tournament	All U08 Teams – Boys and Girls SEND ONE VOLUNTEER FROM EACH TEAM
11/12/09 – U10/U12 Playoffs	All GIRLS U10/U12 Teams SEND ONE VOLUNTEER FROM EACH TEAM
11/19/09 – U10/U12 Playoffs	All BOYS U10/U12 Teams SEND TWO VOLUNTEERS FROM EACH TEAM

Bell Mountain Middle School

08/20/10 – Week 1	U12 EXTRA SEND TWO VOLUNTEERS FROM EACH TEAM
08/27/10 – Week 2	U14G SEND TWO VOLUNTEERS FROM EACH TEAM
09/3/10 – Week 3	ALL TEAMS SEND ONE VOLUNTEER FROM EACH TEAM
09/10/10 – Week 4	U14B SEND TWO VOLUNTEERS FROM EACH TEAM
09/17/10 – Week 5	U16 Boys and Girls SEND TWO VOLUNTEERS FROM EACH TEAM
09/24/10 – Week 6	U19 Boys and Girls SEND TWO VOLUNTEERS FROM EACH TEAM
10/01/10 – Week 7	U12 EXTRA

	SEND TWO VOLUNTEERS FROM EACH TEAM
10/08/10 – Week 8	U14G SEND TWO VOLUNTEERS FROM EACH TEAM
10/15/10 – Week 9	U14B SEND TWO VOLUNTEERS FROM EACH TEAM
10/22/10 - Week 10	U16 Boys and Girls SEND TWO VOLUNTEERS FROM EACH TEAM
10/29/10- Week 11	U19 Boys and Girls SEND TWO VOLUNTEERS FROM EACH TEAM
11/12/09 –U14 Playoffs	All U14 Teams SEND ONE VOLUNTEER FROM EACH TEAM

SPONSORSHIPS

The sponsorship program is a vital part of making this league a success. If parents and volunteers contribute directly to their team party without sponsoring their team, money is being taken away from the league. Without a successful sponsorship program, registration fees could be as much as \$20 more per player. If each team secures at least one sponsor, it will help keep our costs down and alleviate the necessity of hosting large fundraisers. The cost of a team sponsorship is **\$200.00**. Teams who secure one sponsor will receive \$50 toward their team party, two sponsors \$75, etc. The more sponsors you get, the more money you'll receive! The team party check will be made out to the facility or retail establishment where food and supplies will be purchased for the party. No alcohol can be purchased with these funds.

a.	1 sponsor	=	\$50
b.	2 sponsors	=	\$75
c.	3 sponsors	=	\$125
d.	4 sponsors	=	\$175
e.	5 sponsors	=	\$250
f.	6+ sponsors	=	\$350

Please fill out the Request for Team Party Money and return to the board tent by Oct. 23rd (next to last game day).

TEAM ROSTER

Check with all parents on your team to determine what emails or contact numbers they will allow to be printed, then create a team roster to distribute to them. You can refer to the Sample Team Roster as a guide.

EQUIPMENT AND UNIFORMS

Teams will be provided with jerseys, shorts, and socks for each player, a goalkeeper jersey, and one appropriately sized game ball. We recommend that you pass out the uniforms in order of shortest to tallest, as they tend to run a bit large. Make a list of each player's name and jersey number for your coach.

All players are required to wear shin guards during every practice and game, and must be in full uniform with the jerseys tucked into the shorts during games. No jewelry or metal hair clips/bands are allowed on the field. Uniforms are not to be worn at practice - only for scheduled games.

SNACK SCHEDULE

Parents should each take a turn at providing drinks and healthy snacks or fruit for every player during half time AND after the game. A schedule should be created and distributed to every player. You can refer to the Sample Snack Schedule as a guide.

TEAM BANNER

Every team should have a banner, which can be purchased or handmade. Handmade banners can be entered into our banner contest, so be creative! One parent should be in charge of getting the banner ordered/made in time for Picture Day.

TEAM BANNER CONTEST

This is a chance to represent your team by creating an outstanding banner!

Date: September 11, 2010

Team Banners must be put on display from 10am to 12pm

Judging will begin at 12pm

Winners will be announced at 1pm

All banners must be picked up by 2pm

Place: Team Banners must be displayed behind the backstop near the Board Tent at Menifee Valley Middle School for judging.

Prizes: Best Overall Team Banner Blue Ribbon and \$50 in team party money

Most Creative Team Banner Red Ribbon and \$25 in team party money

Most Soccer Oriented Banner White Ribbon and \$25 in team party money

All Others Participation Ribbon

Criteria: Banner must measure within 3'x5' - can be any shape (round, rectangle, etc.) as long as the front side is approximately 3'X5';
Must display the words "AYSO Region 820";
Must display the team name and number;
Must display the names of all team sponsors;
Must display the first names and jersey numbers of all players;
Must display the names of the Coach, Assistant Coach, and Team Manager; and **MUST BE HANDMADE!**

GOAL CAN

Many teams decorate a “goal” can to help raise money for the team party. With each goal scored, your parents and friends can put dollars and coins into the can!

GAME SCHEDULES

Our ten game season will begin on Saturday, August 21, 2010. Games will continue every Saturday thereafter through October 30, 2010 (except Labor Day weekend on September 4th). You will need to get a copy of the game schedules and distribute to each player. Divisions 1 and 2 (U16 and U19) will need maps and directions to the fields, since they play outside the region.

MAIL

Team Managers are responsible for checking the bulletin board and your team mail folder at the Volunteer Tent each week for important information.

WEBSITE

Remind everyone to log onto our website at www.ayso820.org for information and updates, including any game time changes.

TEAM WEBPAGE

Team managers will be able to create a team webpage through Shutterfly. They will provide you with a passcode, so that only your team will be able to access it and view pictures of the players. This has been approved by SafeHaven.

CAN'T REACH A PLAYER?

If you are unable to reach a player:

- 1) Check the release for the parents' work number or an emergency contact;
- 2) Call 411 for a new listing;
- 3) Call our Hotline at (951) 679-2491 and leave us a message with the missing player's information and the coach's name. If the player informs us of a new number, the coach will be notified.
- 4) If a player's parent informs you that the child will not be playing this season, advise them to email the Registrar from our website. The parents must notify us in writing and request a refund; no player will be removed from any team without the parents' written request. You may also advise us of the drop so that we can attempt to replace the player in a timely fashion.

GAME DAY

As part of your mandatory volunteer duties, every team is responsible for the following:

If you are playing the first game of the day on your field (usually at 8:00am), you are required to arrive at least 30 minutes prior to the start time to assist in moving the goals, flags, and trash cans from the storage bin to your field. You will also need to set up the field so play can begin on time.

Delays in getting the field set up will result in your game being cut short when time runs out. **THE NEXT GAME WILL BEGIN ON TIME!** During the day, Regional board members will be monitoring the fields to ensure that all games begin and end on time. Games will not be permitted to extend into the next game's time slot out of respect to the next two teams. Without this monitoring, game delays can domino into a 30 minute to 45 minute delay as the day goes on.

If you are playing the last game of the day, you are responsible for closing the field. This includes taking down the nets, breaking down the goals (except for permanently installed goals), cleaning the area of all trash, pulling the liners out of the trash cans, and bringing the equipment, the trash bags, and the empty trash cans to the storage bins. Every team is responsible for picking up all trash on your side of the field after every game. Please leave the fields in better condition than when you arrived.

GAME LENGTH BY DIVISION

Division	Game Length	Each Half	Players/Side
U19	90	45	11 v 11
U16	80	40	11 v 11
U14	70	35	11 v 11
U12	60	30	9 v 9
U10	50	25	7 v 7
U08	40	20	7 v 7
U06	30	15	Min 3 v 3

REFEREES

Just like you, our referees are volunteers and give of their time to help the youth of our community have a safe and enjoyable recreational experience. Most referees are parents of the players in our region, community members giving of their weekends, or area youth volunteers. You will encounter various levels of experience and certification, so please be kind to our referees.

We have a dedicated group of youth referees who gladly give back to our community. This is a developmental program, designed to involve our region's youth in refereeing. Depending on the level of participation in this program, youths may referee your games. This does not relieve your team of the responsibility of having a qualified referee team on hand to assist at every game.

PLEASE maintain your sidelines as examples of fair play and good sportsmanship. Unsportsmanlike conduct will not be tolerated on the sidelines, and players, coaches, and spectators exhibiting unsportsmanlike behavior will be asked to leave before the game will be resumed.

Region 820 will not tolerate abuse of any of our referees or volunteers. Anyone who is abusive towards any volunteer will be asked to leave the field, and could be subject to additional action up to and including removal from the program.

PRACTICE LOCATION AND ATTENDANCE

Since all of our AYSO coaches are volunteers, practice times are scheduled at the coach's convenience, and are coordinated with the Region for field availability. Practice facilities are located at all available Menifee Union School District sites, Wheatfield Park, Pete Petersen Park, Lazy Creek Park, La Paloma Park, Marsh Park, and other county parks that may be available. Each player must arrange to arrive on time and be picked up on time. It is recommended that each player bring an appropriately sized ball and water to practices.

Practice Facilities - to ensure that we can enjoy the continued use of the practice facilities available to us, coaches are asked to adhere to the following:

School facilities:

Any coach practicing at a Menifee Union School District site **MUST** have in their possession a Field Use Permit. School personnel may ask coaches to present this at any time during practice. Failure to provide this permit can result in teams being asked to leave the school grounds.

The following rules apply to all school facilities at all times, even practice: no dogs; no smoking; no bikes, skateboards, or scooters, including Razors.

Practice is not allowed at the schools on their field maintenance days, even if maintenance has been completed. This includes all unscheduled maintenance activity. Permission must be obtained before practicing at any of the school facilities.

School practice fields are not available before 4:00pm. All practices must be complete by 6:30pm or sunset, whichever comes first.

Pickup all visible trash, whether you left it or not. We will be blamed if it is left.

Reminder - there are no restroom facilities available at the school sites.

Parks:

No more than two teams may practice at the same time at Lazy Creek Park, Pete Petersen Park, or Marsh Park.

Park space is available on a first come, first served, basis. Other competing sports organizations will be using the facilities along with AYSO. Coaches must work together to resolve any issues that may arise.

Practice Dress Code - AYSO Region 820 has a **DRESS CODE** for all practices. Both boys and girls must wear appropriate sized soccer clothing (t-shirts, previous season jerseys, soccer shorts) and the required equipment (shin guards). T-shirts and jerseys must hang at least two to three inches past the waistline; the entire torso

must be covered. Soccer shorts must be worn appropriately; they cannot be rolled up at the waistband, and cannot be worn below the waist. At the present time, the coach, assistant coach, and team manager is responsible for providing parents with this information. We hope that all players will follow these rules out of respect for their parents, their teammates, our volunteers, and the Board. If a player refuses to comply with the Dress Code, please call the Hotline at (951) 679-2491 or email us via our website.

Attendance – All players are encouraged to attend every practice and every game to learn and apply new skills. Coaches may not suspend a child during the Fall season for missing practice(s) or games, and should make every effort to communicate with the parents of the player to encourage their participation.

TEAM MANAGER CHECKLIST

ITEM

COMPLETED

PRESEASON:

1. Team Manager Information Sheet – turn in to get uniforms
2. Team Name Information Sheet – turn in to get uniforms
3. Referee Team Information Sheet – turn in to get uniforms
4. Get your Referee Team certified by getting them to take classes
5. Get your Volunteer forms filled out and turned in
6. Find a volunteer to get/make the Team Banner
7. Find a volunteer to make the Goal Can
8. Find at least one team Sponsor
9. Team Roster – create and hand out an approved list
10. Uniforms – line up players and hand out according to size/height
11. Game Schedules – print and hand out at practice
12. Picture Day – get volunteers to help
13. Opening Day – get volunteers to help
14. Field Painting – get volunteers to help
15. Prepare a Snack Schedule

- 16. Find a volunteer to schedule your team party
- 17. Timely submit request for Team Party check, if eligible
- 18. Pick-up Team Party check, if applicable

POST-SEASON:

- 19. Prepare a playoff schedule for your team
- 20. Prepare a field painting schedule for playoffs

Team Manager Information Sheet

Turn in when you pick up your uniforms!

Print Team Manager's Name

Team Manager's Signature

Date

Mailing Address

City

Zip Code

E-Mail Address (Very Important for up-to-date Information and Communication)

Home Phone Number

Cell Number

TEAM #:

TEAM NAME:

Referee Team Information Sheet

Turn in when you pick up your uniforms!

TEAM #: _____ TEAM NAME: _____

#1

Print Center Referee's Name Center Referee's Signature Date

First Time **Regional** **Intermediate** **Advanced** **National**

E-Mail Address (Very Important for up-to-date Information and Communication)

Home Phone Number Cell Number

#2

Print Center Referee's Name Center Referee's Signature Date

First Time **Regional** **Intermediate** **Advanced** **National**

E-Mail Address (Very Important for up-to-date Information and Communication)

Home Phone Number Cell Number

#3

Print Center Referee's Name Center Referee's Signature Date

First Time **Regional** **Intermediate** **Advanced** **National**

E-Mail Address (Very Important for up-to-date Information and Communication)

Home Phone Number Cell Number



American Youth Soccer Organization

P.O. Box 179
Sun City, CA 92586
www.AYSO820.org

Be a ***Team Sponsor*** and support our youth soccer program!

☞ ***Donate*** ☞

\$200.00

and you will receive:

- ⚽ **Your business name on the team banner;**
- ⚽ **Your business name displayed on our sponsorship banner;**
- ⚽ **Your business featured on our website, along with a link to your website;**
- ⚽ **Your business name featured in our weekly Newsletter;**
- ⚽ **Receive a sponsor plaque with your team photo to display in your place of business; let your customers know you support youth sports!**

Call the AYSO HOTLINE at (951)679-2491 for more information.

We will gladly answer any questions.

Thank you for your support.

AYSO is a non-profit tax exempt corporation registered with the United States Internal Revenue Service and the California Franchise Tax Board. Our tax exempt status is determined by section 501C(3) of the United States Internal revenue Code and section 23701(D) of the State of California Revenue and Taxation Code.

AYSO FEDERAL I.D. #95-620539

American Youth Soccer Organization

P.O. Box 179, Sun City, CA 92586

Hotline: (951) 679-2491

Complete this form and mail it with a \$200 check payable to AYSO Region 820.

Business Name: _____

Website (URL): _____

Address: _____

Phone Number: _____

Person to Contact: _____

Email Address: _____

Player's Name: _____

Player's Age: _____

Team Name/Number: _____

Team Coach: _____

AYSO will not publish any information other than your company name, unless otherwise specified. If you would like to authorize AYSO to publish additional information on our website, including, but not limited to, company logo, address, phone number, email, website link, etc., please check here .

Authorized Signature: _____ **Date:** _____

Thank you for your support!



AMERICAN YOUTH SOCCER ORGANIZATION
a nonprofit corporation dedicated to youth soccer
everyone plays®

Dear Community Supporter:

The American Youth Soccer Organization (AYSO) Region 820 is a non-profit soccer program offering an open enrollment, “everybody plays” philosophy, to area youth from ages four to nineteen. AYSO Region 820 is located in Southwestern Riverside County. Our region encompasses the communities of Menifee, Sun City, Canyon Lake, Lake Elsinore, Murrieta, Wildomar, and outlying areas. This program supports our youth by teaching things such as teamwork, sportsmanship, fair play, and commitment.

We are getting ready to start our 2010-2011 season. Last year we experienced significant growth, and we will continue to grow as our community continues to expand. Community support is crucial to our program - from parents and citizens volunteering their time for the children, to local business like yours donating goods, services or sponsorships to support our fundraising efforts. This fundraising period starts now and extends through the beginning of June 2011. During this time, we will be asking area businesses to help with any funding they can to support this program. Your business will be exposed to families who live and shop locally as well as others in outlying areas. As we are a non-profit organization, your donations to AYSO are tax deductible to your business (Tax ID# 95-6205398).

All donations go towards the program, including field use, uniforms, and various other region costs. The region administrators, team coaches, referees, and team managers are all volunteers, and we strive to keep our overhead low to maximize the amount of funding that goes directly to supporting the children.

If you would like to discuss this further, please do not hesitate to call the AYSO Region 820 Hotline at (951)679-2491 or send e-mail to sponsors@AYSO820.org.

Sincerely,
Sponsorship Coordinator
AYSO Region 820



AMERICAN YOUTH SOCCER ORGANIZATION
a nonprofit corporation dedicated to youth soccer
everyone plays®

Support our youth soccer program!
Be a Regional Sponsor!

 **Be a **Regional Silver** Sponsor for \$500 and receive:**

1. Your business website banner featured on our local AYSO Region 820 website, including the banner link to your website;
2. Receive a Regional Sponsor's Plaque to display in your place of business to let customers know you support your community's youth sports programs.

 **Be a **Regional Gold** Sponsor for \$1000 and receive:**

1. Your business website banner featured on our local AYSO Region 820 website, including the banner link to your website;
2. Your business artwork on a 3'x 5' vinyl banner displayed in a prominent area during games (10 week season plus playoffs);
3. Receive a Regional Sponsor's Plaque to display in your place of business to let customers know you support your community's youth sports programs.

AYSO is a non-profit tax exempt corporation registered with the United States Internal Revenue Service and the California Franchise Tax Board. Our tax exempt status is determined by Section 501C(3) of the United States Internal Revenue Code and Section 23701(D) of the State of California Revenue and Taxation Code.

AYSO FEDERAL I.D. #95-6205398



AMERICAN YOUTH SOCCER ORGANIZATION
a nonprofit corporation dedicated to youth soccer
everyone plays®

**American Youth Soccer Organization
Regional Sponsor Program**

Complete this form and mail with check payable to AYSO Region 820, P.O. Box 179, Sun City, CA, 92586.

Regional Silver Sponsor (\$500)

Regional Gold Sponsor (\$1000)

Business Name: _____

Website (URL): _____

Business Address: _____

Business Phone: _____

Business Contact: _____

Business Email: _____

AYSO will not publish any information other than your company name, unless otherwise specified. If you would like to authorize AYSO to publish additional information on our website, including, but not limited to, company logo, address, phone number, email, website link, etc., check here .

Authorized Signature: _____ Date: _____

Sample Volunteer Sign-up Form

	EVENT	NAME	EMAIL	PHONE
1	Coach			
2	Assistant Coach			
3	Team Manager			
4	Center Referee			
5	Sideline Referee V#1			
6	Sideline Referee V#2			
7	Field Painting A V#1			
8	Field Painting A V#2			
9	Field Painting B V#1			
10	Field Painting B V#2			
11	Team Banner			
12	Goal Can			
13	Picture Day V#1			
14	Picture Day V#2			
15	Opening Day V#1			
16	Opening Day V#2			
17	Team Party			
18	Gifts			
19				
20				
21				

Request for Team Party Money

Team# _____

Contact Person _____ Phone _____

Party Date _____ Location _____

Make check payable to: 1. _____

2. _____

In order for us to make sure our records are correct and help us determine the amount you have earned with your sponsors, please list:

Sponsor #1 _____

Sponsor #2 _____

Sponsor #3 _____

Sponsor #4 _____

All checks will be made payable to the business establishment (like a pizza parlour, restaurant, or fun center). It is your job to determine beforehand whether or not the business will accept our check. If your party is being held at a park or someone's home, checks can be made payable to a supermarket or jumper rental, but most will not accept our checks. If not, you will need to turn in your receipts for reimbursement up to the amount earned.

Date Paid: _____ Check # _____ Amount \$ _____

Date Paid: _____ Check # _____ Amount \$ _____